



**NAPERVILLE TRANSPORTATION ADVISORY BOARD
MINUTES OF OCTOBER 1, 2011**

Call to Order

8:00 a.m.

A. Roll Call

Present: Amberg, Benson, Chiglo, Collins, Chairman Frost, McIntosh, Perillo, Polites, Wencel, Student Member Vitello

Absent: Jaynes, Stamm

Staff Present: Project Manager Rory Fancler, Sergeant Lee Martin

B. Minutes

Approve the minutes from the September 10, 2011 Transportation Advisory Board meeting.

Motion to approve.

Motion by: Collins
Second by: McIntosh

Approved
(9-0)

C. Public Forum N/A

D. Old Business N/A

E. Public Hearings N/A

F. Reports and Recommendations

F1. City Council Report

Amberg provided an overview of the September 20, 2011 City Council meeting.

F2. BPAC Report

N/A

F3. Police Department Report

Sergeant Lee Martin noted that the Public Safety Open House is open to the public today, Saturday, October 1.

F4. Recommendation to Establish a Valet Parking Transfer Zone for Wentz Concert Hall in the Off-Street Loading Area on Ellsworth Street

Project Manager Rory Fancler provided an overview of the request, noting:

- The proposed valet service would be provided on limited Saturday evenings and Sunday afternoons;
- Hours of operation are permitted by the city's valet parking ordinance; and
- Vehicles will be parked in private lots owned by the North Central College, in addition to the third floor of the Central Parking Facility, as permitted by the city's valet parking ordinance.

Jim Shanchuk, Silver Crown Valet, 16766 Winding Creek Rd, Plainfield, petitioner, was available for questions.

Transportation Advisory Board Discussion:

- Amberg requested information regarding the seating capacity for Wentz Concert Hall and the number of parking spaces in the private lots proposed for use by the valet operator.
- Amberg inquired as to how many people have used the valet parking service at Wentz Concert Hall in the past. Chairman Frost indicated that this would be a new service; visitors are currently permitted to park in the city's parking facilities.
- Benson inquired about the occupancy of the third floor of Central Parking Facility.
- Benson asked about the existing agreement between the city and Wentz Concert Hall relative to visitor parking.
- McIntosh questioned the staffing levels for the proposed valet transfer zone and plans for the period of time during the concert. Jim Shanchuk indicated that approximately six to eight employees are expected. As Silver Crown Valet has existing locations downtown Naperville, employees may have the option to transfer to alternate valet transfer zones during concert events.
- McIntosh asked whether the valet operator plans to hire Naperville residents. Jim Shanchuk indicated that some employees are Naperville residents and some are North Central College students.

Approve the recommendation to establish a valet parking transfer zone for Wentz Concert Hall in the off-street loading area on Ellsworth Street.

Motion by: Amberg
Seconded by: Wencel

Approved
(9-0)

G. Correspondence

G1. Temporary On-Street Parking Restrictions for Naperville Running Company Nike Shoe Customization Event

No discussion.

H. New Business

- Chairman Frost asked about the construction activity and corresponding traffic control plan at 75th Street and Naper Boulevard, noting significant traffic congestion in this location. Fancier indicated that this is a DuPage County project.
- Chairman Frost requested an update on the Naperville Metra Station Platform Improvement Project. Fancier provided an update on Phase 3 of the project, noting that it is expected to be completed at the end of October at which time Metra's contractor would switch to Phase 4. Fancier also noted that the south platform on the bridge over Washington Street is expected to be poured on Tuesday, October 4 which would involve periodic traffic stoppages on Washington Street between 9 a.m. and 3 p.m.

H1. Forthcoming City Council Meeting Summaries

- October 4 – Kathy Benson
- October 18 – Jay Chiglo
- November 1 – Bill Collins

I. Adjournment

Motion by: McIntosh

Seconded by: Perillo

8:23 a.m.