



**NAPERVILLE TRANSPORTATION ADVISORY BOARD
MINUTES OF APRIL 9, 2011**

Call to Order

8:00 a.m.

A. Roll Call

Present: Chairman Frost, Benson, Chiglo, Collins, Jaynes, McIntosh, Perillo, Polites, Wencel, Wilson, Student Member Vitello

Absent: Stamm, Student Member Sailesh, Student Member Hinch

Staff Present: Project Manager Rory Fancler, Project Engineer Kim Grabow, Sergeant Lee Martin

B. Minutes

Approve the minutes from the March 5, 2011 Transportation Advisory Board meeting.

Motion to approve.

Motion by: Collins
Second by: Jaynes

Approved
(10-0)

C. Public Forum N/A

D. Old Business N/A

E. Public Hearings N/A

F. Reports and Recommendations

F1. City Council Report

Chiglo provided an overview of the April 6, 2011 City Council meeting.

F2. BPAC Report

Jaynes noted that BPAC did not meet during the month of March.

F3. Police Department Report

N/A

F4. Deering Bay and Grassmere All-Way Stop Request

Project Engineer Kim Grabow provided an overview of the request to convert the existing two-way stop to an all-way stop at the intersection of Deering Bay Drive and Grassmere Road.

Transportation Advisory Board Discussion:

- Chairman Frost confirmed that the homeowners association requested the

all-way stop at this location.

Approve the recommendation to establish all-way stop control at the intersection of Deering Bay Drive and Grassmere Road.

Motion by: Perillo
Seconded by: Wencel

Approved
(10-0)

F5. FY 11-12 Transportation Work Program

Project Manager Rory Fancler provided an overview of the FY 11-12 Transportation Work Program, noting an emphasis on implementing downtown and commuter parking management strategies, improving public transit service, promoting pedestrian, bicycle and transit travel and mitigating local traffic issues. Project Engineer Kim Grabow provided an overview of the staff recommendation to exclude the Chicago Avenue Corridor Study from the FY 11-12 Transportation Work Program.

Transportation Advisory Board Discussion:

- Chairman Frost asked about the Naperville Metra Station Platform Improvement Project's potential impact to data collection for the Naperville Metra Station Bus Depot and Commuter Access Feasibility Study. Fancler indicated that the city has collected data in advance of the platform project.
- Wencel questioned the status of the STAR Line. Grabow indicated that the STAR Line is moving forward, but is not anticipated to be implemented in the near term. City staff will provide ongoing support to the STAR Line, as needed.
- Wencel suggested management of short-term parking in the downtown should be examined as part of the upcoming Work Program.
- Wencel requested further explanation of the project task related to commuter parking process improvements. Fancler clarified that based on an evaluation of commuter parking outsourcing, the city has identified opportunities to enhance internal process improvements and implement commuter parking software to improve internal and external commuter parking processes.
- Wencel requested a document that displays the sidewalk gaps relative to the walk to school routes to assist the Transportation Advisory Board in their review of the Annual New Sidewalk Program.
- Benson asked about the context of City Council's request to examine the Chicago Avenue Corridor. Grabow indicated that a number of factors contributed to the City Council's request, including a suggestion that the speed limit on Chicago Avenue be reduced and a suggestion that travel time along Chicago Avenue was too long.
- Chairman Frost asked about current staffing levels relative to the proposed Work Program. Fancler noted that the proposed Work Program assumes full staff levels, including the vacant Project Manager position. In the event the vacant position is not filled, the Work Program will be

modified accordingly and the Transportation Advisory Board will be notified.

- Chairman Frost requested clarification that the proposed Work Program is realistic for implementation in FY 11-12, and noted that the assumption is the projects have been prioritized based on city resources. Fancier confirmed the Work Program is realistic for implementation in the upcoming fiscal year, and noted that staffing resources have been evaluated during the development of the Work Program.
- McIntosh requested clarification on the task item regarding the feasibility and cost of establishing a shuttle from the 95th Street Park-n-Ride to Downtown and increasing service to adjacent communities. Fancier noted that staff will provide the Transportation Advisory Board clarification on this project task via email.
- Wencel asked about the city's efforts to address bicycle and motorcycle parking impacts through the duration of the Naperville Metra Station Platform Improvement Project. Fancier stated that additional motorcycle parking has been provided for at the Water Tower West site. Fancier noted that motorcycle permit holders have been notified of the construction activity through direct mailings and that hangtags will be used to notify non-permit motorcycles. Bicycle hangtags will be used to notify cyclists of the construction activity and associated impacts to bicycle parking and access to the platform. The bicycle hangtags will direct cyclists to the city's website where a map of alternate bicycle locations is available.
- Regarding the project task related to the Red Light Enforcement Program, Collins asked whether data is available on violations and angle collisions. Sergeant Lee indicated that data from the last quarter is currently being compiled for a report which will be presented to City Council. A report was last completed in December 2010 and will be forwarded to the Transportation Advisory Board. Sergeant Lee noted that the number of angle collisions and injuries at intersections with the red light installations are down.

Approve the FY 11-12 Work Program for the Comprehensive Transportation Plan as presented excluding the Chicago Avenue Corridor Study.

Motion by: Wencel
Seconded by: Perillo

Approved
(10-0)

F6. FY 11-12 Bicycle and Pedestrian Work Program

Project Manager Rory Fancier provided an overview of the FY 11-12 Bicycle and Pedestrian Work Program.

Transportation Advisory Board Discussion:

- Wencel asked about the printing of the Naperville Biking Map & Guide relative to the demand experienced last year. Jaynes indicated that 500 Naperville Biking Map & Guides will be printed. The number of copies

is based on funding availability.

Approve the FY11-12 Bicycle and Pedestrian Work Program.

Motion by: Jaynes
Seconded by: McIntosh

Approved
(10-0)

G. Correspondence

G1. U.S. District Court of Appeals Decision Regarding the CN

No discussion.

G2. Naperville Metra Station Platform Improvement Project

- McIntosh commented that a postcard and letter were sent to all commuters. Fancler clarified that an initial postcard mailing was distributed to residents and businesses in the vicinity of the train station, permit holders for all three commuter lots and individuals on a waitlist for a commuter parking permit. A second mailing with more detailed information was sent to individuals with parking permits for the Burlington, Parkview or Kroehler Lot, individuals on a waitlist for a commuter parking permit. The letters provided more detailed information on the construction project, and presented alternate commute options, including transit, park-n-ride, carpool, kiss-n-ride and the city's Temporary Transit Package. Other interested stakeholders, including schools in the vicinity of the train station also received notification of the project. Fancler noted that e-newsletters have also been distributed. Chairman Frost noted that signs have been posted at the train station too.
- Wencel requested clarification on the additional parking spaces provided at the Water Tower West site. Fancler clarified that through the duration of Phase 1 of the project, the permit overflow spaces at the Water Tower West site are for Burlington permit holders only.
- Wencel asked about the potential to make announcements on the train. Fancler noted that Metra has indicated they will be making announcements on the train, specifically with information about boarding and disembarking the train.
- Benson noted that Commuter Connection e-newsletter is a useful avenue to convey information about the Naperville Metra Station Platform Improvement Project and suggested that commuters be automatically added to the e-newsletter. Fancler confirmed that the city is taking advantage of the Commuter Connection e-newsletter. Fancler stated that commuters will have to register to receive the e-newsletter; the city will not automatically register commuters to receive the email updates.

H. New Business

- Chairman Frost welcomed new TAB member Kathy Benson.
- Jaynes requested a .pdf document of the e-agenda packet. Fancler confirmed that a .pdf document will be emailed to TAB members.

H1. Forthcoming City Council Meeting Summaries

- April 19 – Bill Collins
- May 3 – Steve Frost
- May 17 – Mark Jaynes
- June 7 – Marj McIntosh

I. Adjournment

Motion by: Jaynes
Seconded by: McIntosh

8:29 a.m.