



**CITY OF NAPERVILLE  
TRANSPORTATION ADVISORY BOARD  
MINUTES OF MEETING – NOVEMBER 6, 2010**

**CALLED TO ORDER:** By Chairman Stephen Frost at 8:00 am

**ROLL CALL:**

Members Present: Stephen Frost, Joe Gryczkowski, Mark Jaynes, Pam Perillo, Eva Polites, Myron Sawyer, Deborah Stamm, Dennis Wencel, Jim Wilson and Student Representative Dominic Vitello

Members Absent: Dan Bauer, Jay Chiglo, Student Representatives Alex Hinch and Anirudh Sailesh

Staff Present: Steve Cope, Rory Fancler, Kim Grabow, Sean Marquez and Sgt. Lee Martin

Student Representatives Alex Hinch, Anirudh Sailesh, and Dominic Vitello were welcomed and TAB looks forward to working with the Student Members in the coming years.

**APPROVAL OF THE MINUTES:** Minutes of September 11, 2010 were approved as written. **Motion by Jim Wilson, seconded by Myron Sawyer. Ayes: Stephen Frost, Joe Gryczkowski, Mark Jaynes, Pam Perillo, Eva Polites, Myron Sawyer, Deborah Stamm, Dennis Wencel and Jim Wilson. Minutes were approved 9 to 0.**

**PUBLIC FORUM**

**OLD BUSINESS:**

Certificates of appreciation were presented to Steve Cope for his 10 years of Staff Leadership to the Transportation Advisory Board sharing his Professionalism, Loyalty and a Great Deal of Perseverance. Due to the time limit statute, Certificates of Appreciation were also presented to Dan Bauer, Joe Gryczkowski, and Myron Sawyer for their 7 years of Service to the City on the Transportation Advisory Board. Their insights were valuable contributions to the community.

**REPORTS AND RECOMMENDATIONS**

City Council Report – Eva Polites-September 21: Approved elimination of 5 daily fee parking spaces along 5<sup>th</sup> Avenue; rescinded all existing parking meter ordinances; approved established four-hour limited parking from 6 am to 6 pm Monday-Friday on both sides of Chicago Avenue from Brainard Street to Sleight Street.

City Council Report – Myron Sawyer-October 5: Approved the establishment of a loading zone on the north side of Jackson Avenue from Main Street to 140 feet west of Main Street; The vote on continuing to allow overnight parking in the Van Buren and Chicago Avenue parking decks on weekends ended in a tie. It may be brought up again at a future Council Meeting.

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City Council Report – Jim Wilson-October 19: Council approved the establishment of parking restrictions in support of the revised Jackson Avenue parking design including relocating one handicapped parking space to the Riverwalk Parking Lot & 1 space to the south side of Jackson.

City Council Report – Dennis Wencel-November 3: No TAB items were on the agenda.

BPAC Report – Mark Jaynes: Audible pedestrian signals were discussed. A Committee will be established to determine high priority areas throughout the City for these audible signal installations.

- Bike rack funding program was discussed for putting bike racks around the perimeter of downtown Naperville.
- A very beautiful DuPage River Trail Segment 4 is officially open.
- Have been requests for biking map guides. Looking to get hard copies printed. Is on the Web Site but residents are asking for copies of the prior bike map guides.
- Conducted a successful Bike to Metra program on June 14 with discussions of safety for bike riders and pedestrians.

Police Department Report-Sgt. Lee Martin: Have received funding from IDOT to conduct special enforcement for occupant restraints in vehicles. Will be out at peak holiday times during the next 12 months for this enforcement.

Hillside Road Parking Recommendation-Kim Grabow: This is to revise parking locations due to modifications at Naperville Central High School to driveway relocations and additions. With the evaluation of site distance, some parking spaces needed to be removed.

**Motion:** The Transportation Advisory Board concurs with the Transportation, Engineering and Development Business Groups recommendation to amend the “No Parking” zones on the north side of Hillside Road between West Street and Webster Street. **Motion by Deborah Stamm, seconded by Myron Sawyer. Ayes: Stephen Frost, Joe Gryczkowski, Mark Jaynes, Pam Perillo, Eva Polites, Myron Sawyer, Deborah Stamm, and Dennis Wencel and Jim Wilson. Motion was approved 9 to 0.**

Proposed 2011 Transportation Advisory Board Meeting Schedule-Rory Fancler:

TAB acknowledged the dates and noted no conflicts.

**Motion:** The Transportation Advisory Board concurs with the Transportation, Engineering and Development Business Groups’ recommendation to establish the TAB 2011 Meeting dates as January 8, February 5, March 5, April 9, May 7, June 4, July 9, August 6, September 10, October 1, November 5, and December 3. **Motion by Eva Polites, seconded by Pam Perillo. Ayes: Stephen Frost, Joe Gryczkowski, Mark Jaynes, Pam Perillo, Eva Polites, Myron Sawyer, Deborah Stamm, and Dennis Wencel and Jim Wilson. Motion was approved 9 to 0.**

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2011 Annual New Sidewalk Program-Rory Fancier:

Two locations are listed for Naperville Heights:

- Bauer Road on north side of the street from Mill Street to west of Apache Drive;
- Main Street on the east side of the street from 11<sup>th</sup> Avenue to 12<sup>th</sup> Avenue.

Two locations are listed for East Highlands:

- Sunset Drive on south side of street from Santa Maria Drive to Loomis Street
- Sunset Drive on west side of street from Maple Lane to Santa Maria Drive

Two locations are listed for Lairds Woods

- West Street on east side from Franklin Avenue to Douglas Avenue
- Ewing Street on west side of street from Benton Avenue to Franklin Avenue

Knoch Knolls Road on south side of street from Seiler Drive to Bluestem Court

Book Road on west side of street from Snow Creek Road to Wicklow Road

Affected residents and property owners were notified of the city's intent to construct sidewalks in the listed locations.

The city has 381 sidewalk gaps throughout the city totaling 65 miles which will be installed incrementally in coming years based upon annual budget allocations for the sidewalk program.

Lynn Morgan-1035 North Main Street

Represents the residents in Naper Heights in support of building the sidewalks. Appreciates the sidewalks that have been constructed in the past. Sidewalks on Bauer Road that connect to Niki Park do not solve the safety issues of Naper Heights. Hoping for a comprehensive plan to complete sidewalks in Naper Heights within five years in order to have sidewalks on both sides of every street in Naper Heights so people can walk safely throughout the neighborhood.

TAB asked Staff to make sure to give consideration in coming years to finishing the sidewalk gaps in Naper Heights and to communicate with the residents prior to the beginning of the budget process in future years of selecting sidewalks for the Annual New Sidewalk Program.

TAB's Comments:

Large allocation for sidewalks on Bauer Road which is for the new construction in Niki Park. This is not on a safe school walk route. Consideration should be given to moving the Bauer Road sidewalk money to sidewalks in Naper Heights along 12<sup>th</sup> or 13<sup>th</sup> or 14<sup>th</sup> Avenues. Should sign or stripe the walk beside the house indicating that is the safe walk route to Mill Street School from Eagle Street.

**MOTION:** The Transportation Advisory Board concurs with the Transportation, Engineering and Development Business Group's recommendation to establish the 2011 Annual New Sidewalk Program with the direction of reallocating the Bauer Road portion of the program back into Naper Heights to the interior east-west streets. **Motion by Dennis Wencel, seconded by Joe Gryczkowski. Ayes: Stephen Frost, Joe Gryczkowski, Mark Jaynes, Pam Perillo, Eva Polites, Myron Sawyer, Deborah Stamm, and Dennis Wencel and Jim Wilson. Motion was approved 9 to 0.**

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Bicycle and Pedestrian Advisory Committee Appointment – Mark Jaynes: TAB acknowledged the resignation of a BPAC committee member and the need to fill the vacancy which has been advertised, applications received and a selection made by BPAC.

**MOTION:** The Transportation Advisory Board recommends the appointment of Cindy Swanson to the Bicycle and Pedestrian Advisory Committee through June 30, 2013. **Motion by Mark Jaynes, seconded by Dennis Wencel. Ayes: Stephen Frost, Joe Gryczkowski, Mark Jaynes, Pam Perillo, Eva Polites, Myron Sawyer, Deborah Stamm, and Dennis Wencel and Jim Wilson. Motion was approved 9 to 0.**

Request to Establish Forest Avenue as a No-Build Area for Sidewalk Construction-Rory Fancler:

Kathy Benson-51 Forest: Forest is proposed to be outside of the sidewalk construction area.

- In 2002 neighborhood was redone with new street lights, and curbs and street surface.
- In 2004 residents had the opportunity to turn down sidewalks if there were none in front of their property.
- If a child lived on Forest Avenue which was visually impaired or hearing impaired or a resident was in a wheel chair there would be sidewalks on Forest Avenue. Many cars park on Forest Avenue including 10 last night at 11 pm.
- Sidewalks are a public resource which is reason enough to not approve the no sidewalk request.
- Statement on the petition that homes are not connected to the storm sewer is incorrect as one or possibly two are not connected. With storm sewers there is no standing water on the street now.
- Several newly built homes do not have occupancy permits until the sidewalk issue is resolved and do not have parkway trees either.
- Sidewalk policy now adopted by Council is for sidewalks on at least one side of the street which totally overrides the request for this area to be no-build sidewalks.

Jodi Kautz-21 Forest:

- Put together the petition – whether there are sidewalks or not the children will be playing in the street.
- One of the oldest trees in Naperville is in front of 21 Forest; the street built in 2002 was built around the tree.
- If sidewalks were constructed the sidewalk at 21 Forest would be at their front door.
- Houses built in 2006 and 2007 were told they did not need sidewalks.
- In 2008 engineer was told another house did not need a sidewalk; in 2009 a Landscaper for the house was told a sidewalk was not needed but when the owner went to get an occupancy permit they were told a sidewalk is needed so clarity is an issue in this area.
- City memo says no sidewalks anticipated for Forest Avenue in next 10 years.
- City is asking for fee in lieu for new homes on Forest Avenue to provide for future sidewalk installation.

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- Residents feel street is safe; kids are well versed in what traffic means, to be careful and everybody that comes down the street knows that the kids are there.
- If sidewalks come in ten years, neighbors would be happy to work with the City but paying into the fund at this time is hard to digest.
- The people who signed the petition are requesting no sidewalks, a no build designation.
- Residents feel strongly sidewalks are not needed.

Janet Lang – 50 Forest:

- Was at the meeting in 2002 with City Staff Member John Verzal.
- Residents noted that Forest Avenue had a country atmosphere and they wanted to keep it that way.
- City Staff was accommodating to this request including curving the street to save the tree which the resident's called Verzal's curve.
- The residents did not want sidewalks even though they would have been free in the 2002 plans. The residents were also assured sidewalks would not be needed.
- It was agreed sidewalks would take away from the country atmosphere.
- An occupancy for 50 Forest was approved without sidewalks based on the 2002 agreement which a City Staff Lady remembered. Unfortunately the agreement does not seem to be written down.
- Request the City honor this 2002 agreement rather than penalize the residents now by installing sidewalks.

City Staff:

- Residents are correct. City Staff worked with the residents 10 years ago on the curb issues, placing of street lights, protecting the trees and road alignment.
- City has no documentation that there was an agreement that this area should be included on the "no build list".
- Forest Avenue is not included in the 2004 Comprehensive Sidewalk Policy on the no build list so at this time sidewalks on Forest Avenue are included in the existing sidewalk gap locations.
- It is not on the high priority list so sidewalks would not be installed in this area in the near future.
- Staff's recommendation is to keep this Forest Avenue location on the sidewalk gap list rather than put it on the Comprehensive Sidewalk Plan "no build list" as it does not meet the no build characteristics including unimproved streets, heavily wooded area with no curb and gutter and no logical link to destinations to serve the community as a whole.
- Dead end streets are not included in the "no build" policy.
- Staff is proposing for any new home construction along Forest Avenue the builder/developer contribute a fee-in-lieu which would go into a fund that could be used in forthcoming years to construct sidewalks on Forest Avenue.
- Fee-in-lieu would also apply to existing homes without occupancy permits but not to homes in the area that do have occupancy permits with residents now living in them.
- All city sidewalk gaps in the city qualify and the ultimate goal is for all sidewalk gaps in the city to be filled. The criteria helps the city to determine which gaps are filled first and Forest Avenue does not rank high in the priority system.

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- The two homes in question have temporary occupancy. Not certain if the sidewalk issue is the only outstanding issue for these homes. The temporary occupancy can be extended.

TAB:

- It will not be determined on which side of the street sidewalks will be built in this area until the time comes when the area actually is in a new sidewalk construction program.
- Putting this area in a “No Build Area” is overstepping the bounds as the area does not qualify according to the current Comprehensive Sidewalk Policy.
- Fee-in-lieu puts the City in a better position than choosing “No Build”.
- Sidewalks are important but it could be years before Forest Avenue appears in the New Sidewalk Construction Program.
- Should be resolution on where the City stands with the 2002 verbal agreement.
- Staff is requested to notify the residents of the information forthcoming from Staff.

**Motion:** The Transportation Advisory Board recommends tabling the issue of establishing a “No Build Area” for Forest Avenue to the December TAB meeting until Staff has had time to review the issue. **Motion by Dennis Wencel, seconded by Deborah Stamm. Ayes: Stephen Frost, Joe Gryczkowski, Mark Jaynes, Pam Perillo, Eva Polites, Myron Sawyer, Deborah Stamm, Dennis Wencel and Jim Wilson. Motion was approved 9 to 0.**

**Motion:** The Transportation Advisory Board recommends the tabling of the fee-in-lieu contribution issue except for the two homes waiting for occupancy. These two property owners should be allowed to move forward with final occupancy in advance of the December TAB meeting. **Motion by Joe Gryczkowski, seconded by Deborah Stamm. Ayes: Stephen Frost, Joe Gryczkowski, Mark Jaynes, Pam Perillo, Eva Polites, Myron Sawyer, Deborah Stamm, Dennis Wencel and Jim Wilson. Motion was approved 9 to 0.**

Recommendation for FY 2010-2011, Third Quarter Commuter Permit Issuance and Space Utilization Report – Rory Fancler TAB acknowledged the report and noted when the economy returns need to be careful with the recommendations and to anticipate growth in jobs.

DuPage Children’s Museum Guardrail-Kim Grabow: The guardrail presented a site distance issue, the Museum Staff did not like the guard rail; there is no crash history to show a need.

2011 Guaranteed Ride Home Program-Rory Fancler: Minor modifications have been made to provide flexibility for the program including the time line for voucher submittal, reimbursement checks will be issued monthly, and E-News has been created for the program participants.

RTA Grant Application for Naperville Metra Station Bus Depot Feasibility Study-Rory Fancler: This study is included in the RTA’s program of projects with 80% grant contribution from the RTA with 20% from the City. The RTA Grant Funding Budget approval should be in December. TAB will be kept informed as the project hopefully moves forward.

The next TAB meeting will be December 4<sup>th</sup> at 8 am in the City Council Chambers. Motion to adjourn by Perillo, seconded by Jaynes with unanimous approval. Meeting adjourned at 9:04 am.

Respectfully submitted,

Marjorie McIntosh, Secretary