



**CITY OF NAPERVILLE
TRANSPORTATION ADVISORY BOARD
MINUTES OF MEETING – JULY 10, 2010**

CALLED TO ORDER: By Chairman Stephen Frost at 8:00 am

ROLL CALL:

Members Present: Dan Bauer, Jay Chiglo, Stephen Frost, Mark Jaynes, Pam Perillo, Eva Polites, Myron Sawyer, Dennis Wencel, and James Wilson.

Members Absent: Joe Gryczkowski, Deborah Stamm and Student Representatives Ryan Cap and Elizabeth Lass.

Staff Present: Steve Cope and Jen Ebel of TED and Lee Martin of PD

APPROVAL OF THE MINUTES: Minutes of June 5, 2010 were approved as written.

Motion by Jim Wilson, seconded by Myron Sawyer. Ayes: Dan Bauer, Jay Chiglo, Stephen Frost, Mark Jaynes, Pam Perillo, Eva Polites, Myron Sawyer, Dennis Wencel, and James Wilson. Minutes were approved 9 to 0.

PUBLIC FORUM: No one from the public spoke.

OLD BUSINESS:

Jackson Avenue Parking Update-Steve Cope: Repaving, striping and signage of one-way Jackson between Washington and Main has been completed with improved parking configurations for both the businesses and truck traffic.

- Prior it was parallel parking on the north side and angle parking on the south side with a 23 foot through lane with trucks double parking to unload goods to the adjacent businesses.
- To eliminate trucks in the through lane and double parking, loading zones were created with specific hours of 8 am through 4 pm Monday through Friday and 8 am to noon on Saturday as per the choice of the businesses.
- TAB and Council approved the new configuration which allows angle parking on both sides of the street and truck loading zones with two on the east end (one on the north side and one on the south side) and one at the west end of Jackson on the south side.
- Traffic volume remains the same as before with about 1 vehicle every 2 minutes. Turn over is good. Another truck loading zone on Chicago Avenue is anticipated to be presented to TAB in August making a total of four established loading zones.

PUBLIC HEARINGS: No one spoke at the public hearing.

REPORTS AND RECOMMENDATIONS:

City Council Report – June 15 – Stephen Frost: No report.

BPAC Report – Mark Jaynes: No report.

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Police Department Report-Sgt. Lee Martin: City Council on July 20 will be revisiting the issue of right turn on red for the Automated Red Light Enforcement Program. Crashes are down at all 3 of the intersections that are currently being monitored by the systems which are meeting the goals of the program at this time. TAB thanked the Police Department for a herculean effort for making Rib Fest a success this year.

Recommendation to Amend Title 11, Chapter 2-Municipal Parking Lots-Steve Cope: Need to convert spaces on the ground level of the Van Buren Parking facility to short term spaces due to the closure of the post office parking lot and the need for patrons to use this facility to access the Post Office. The Drop-Off Boxes have been relocated to Burlington Square on 4th Avenue in front of the train station.

The Naperville Area Homeowners Confederation recommended creating a series of short term parking spaces near the entrance of the Van Buren Deck off of Benton along the east wall. The Downtown Naperville Alliance requested one hour parking to serve the needs of the businesses in that area such as the Barber Shop and Beauty Salon.

TAB suggested 15 minute parking spaces be created until the Post Office moves to a new location. Now trying to put one fix for two issues. The Post Office needs short term parking. Could establish the short term parking in conjunction with the hours the post office is open. Could create 10 spaces with 5 being 15 minute and 5 one hour spaces. Adequate signage should get the message across.

Motion: The Transportation Advisory Board recommends a motion in substitution of the Staff recommendation including the conversion of seven 3-Hour Parking spaces to 15 Minute Parking spaces during post office business hours on the ground level of the Van Buren Parking Facility until the Post Office relocates. **Motion by Dennis Wencel, seconded by Jim Wilson. Voting Aye: Jaynes, Perillo, Sawyer, Wencel, Wilson. Voting Nay: Bauer, Chiglo, Frost, and Polites. Motion approved 5 to 4.**

Recommendation to Approve the Removal of On-Street Parking Modifications on 5th Avenue and North Avenue in Conjunction with the 5th Avenue Study Implementation – Jen Ebel: Council approved the study in December of 2009. Included were two short term items to improve the visibility between Pedestrians Cyclists, and Motorists. The parking space elimination will increase the sight distance for vehicles stopped on Ellsworth at 5th Avenue and help motorists evaluate the gaps when turning onto 5th Avenue from Ellsworth Street. The increased sight distance is expected to enhance pedestrian comfort and safety for those crossing 5th Avenue at Ellsworth Street.

TAB: Need marked crosswalks at 5th and Center and 5th and Brainard. Need to get motorists to pay attention to pedestrians in the area.

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Motion: The Transportation Advisory Board concurs with the Department of Transportation Engineering, and Development to eliminate the 2 daily fee commuter parking spaces on the north side of 5th Avenue, east of Ellsworth Street; 2 daily fee commuter parking spaces on the south side of 5th Avenue east of Ellsworth Street; and 1 space on the south side of North Avenue east of Center Street. **Motion by Dennis Wencel, seconded by Dan Bauer.** Ayes: **Dan Bauer, Jay Chiglo, Stephen Frost, Mark Jaynes, Pam Perillo, Eva Polites, Dennis Wencel, and James Wilson.** Nay: **Sawyer.** **Motion was approved 8 to 1.**

Recommendation to Rescind No Parking Restriction on Basswood Drive-Steve Cope: School District now owns the house across from Knox Presbyterian Church at 212 Basswood Drive as a reconstruction Property. The No Parking Zone is no longer needed.

Motion: The Transportation Advisory Board concurs with the Department of Transportation Engineering, and Development to rescind ordinance 94-201 which established No Parking on the south side of Basswood Drive at 212 Basswood Drive. **Motion by Mark Jaynes, seconded by Jay Chiglo.** Ayes: **Dan Bauer, Jay Chiglo, Stephen Frost, Mark Jaynes, Pam Perillo, Eva Polites, Myron Sawyer, Dennis Wencel, and James Wilson.** **Motion was approved 9 to 0.**

Establish Visitor Temporary Parking Passes for Downtown Naperville-Steve Cope: Naperville Development Partnership requested the city consider a program for issuance of temporary parking passes to visitors that attend longer-term meetings and conferences in restaurants and in the Chamber of Commerce offices where the existing parking regulations in the downtown will not meet their temporary parking needs.

A Visitor Temporary Parking Pass Program would meet the needs of those who will be attending all day meetings. The program will be administered by the Naperville Development Partnership who will make the hang tags available to businesses for a one week period. It is not expected to impact the parking in the downtown area.

MOTION: Motion: The Transportation Advisory Board concurs with the Department of Transportation Engineering, and Development to amend Title 11, Chapter 2 to establish Visitor Temporary Parking Passes for Downtown Naperville provided there is flexibility to amend the ordinance if the need arises to do so. **Motion by Dan Bauer, seconded by Dennis Wencel.** Ayes: **Dan Bauer, Jay Chiglo, Stephen Frost, Mark Jaynes, Pam Perillo, Eva Polites, Myron Sawyer, Dennis Wencel, and James Wilson.** **Motion was approved 9 to 0.**

CORRESPONDENCE:

Illinois Route 59 Expansion Public Meeting-Jen Ebel: Meeting will be held on Wednesday, July 14 from 5 to 7 in the Council Chambers to provide an opportunity to learn about an innovative interchange configuration known as diverging diamond interchange for Interstate 88/Illinois Route 59 Interchange.

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Recommendation for FY 2010-2011, Second Quarter Commuter Permit Issuance and Space Utilization Report TAB acknowledged the document.

Downtown Parking Management Study Implementation Update-Steve Cope: Update on short term work items from the study. Survey will be conducted on vehicle overnight parking in the decks to determine if the vehicles do leave in the morning in order for customers to use the decks the following day. The volume of overnight parking has ranged from 60-65. Staff anticipates data will be available for the TAB meeting in August.

NEW BUSINESS: There were no items of new business.

Motion to adjourn by Dan Bauer, seconded by Pam Perillo with unanimous approval. Meeting was adjourned at 8:38 a.m. Next TAB Meeting will be August 7 at 8 a.m. in the Council Chambers.

Respectfully submitted,

Marjorie McIntosh, Secretary